

## Notes for authors of H-Soz-Kult reviews

Before handing in your review, please ensure it adheres to H-Soz-Kult's formal standards as listed below.

### 1. General information

#### **Length**

Your review should not exceed 1,000-1,200 words or 8,000-10,000 characters (including footnotes). We reserve our right to shorten—or even refuse, if necessary—longer reviews. Collective reviews may warrant more space; we suggest a maximum of 1,800 to 2,000 word for two, 2,000 to 2,500 words for three reviewed titles.

#### **Readability**

You can enhance your review's online readability by writing short sentences and organizing the text in paragraphs; indicate paragraphs by a blank line.

#### **Bibliographic Information**

In each review, the full bibliographic information of the reviewed book must be specified, consisting of the following: author (or editor), title, subtitle, series with number of volume, publishing place, publisher, year, number of pages, ISBN, and price.

#### **Information about the reviewer**

Aside from your name (without academic titles) and E-Mail address, the author's line should contain the institution you are affiliated with or your place of residence.

#### *Examples (fictitious):*

Ulrich Meyer, Historisches Seminar, Albert-Ludwigs-Universität Freiburg

E-Mail: [umeyer@uni-freiburg.de](mailto:umeyer@uni-freiburg.de)

or:

Dagmar Koch, Berlin

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#### **Language**

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#### Anschrift

H-Soz-Kult  
Humboldt-Universität zu Berlin  
Institut für Geschichtswissenschaften  
Friedrichstraße 191-193  
D-10099 Berlin

#### E-Mail Redaktion

*Tagesredaktion:*  
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*Rezensionsredaktion:*  
[hsk.rezensionen@geschichte.hu-berlin.de](mailto:hsk.rezensionen@geschichte.hu-berlin.de)

#### Webredaktion:

[hsk.webteam@geschichte.hu-berlin.de](mailto:hsk.webteam@geschichte.hu-berlin.de)

Reviews may be submitted in German, English or French.

### **Spelling**

Please do not use special characters, such as \$, %, or €.

Differentiate between hyphens and dashes.

We kindly ask you to avoid abbreviations.

Please give an institution's full name when first mentioning it and add in parentheses the abbreviation that you will use throughout the following text.

## **2. Formal information**

### **Paragraphs**

Paragraphs are indicated by a blank line.

### **Hyphenation**

Please do not use in any case the hyphenation option in your word processor.

### **Quotations**

Concise quotes from the reviewed publication should be marked with quotation marks and the page number in round parentheses, e.g., (p. 6) or (pp. 6-12, here: p. 8) or (p.6, note 4). Indicate omissions with square brackets: [...]. Quotes from and references to sources other than the reviewed publication are to be cited in footnotes.

### **Highlighting**

Please avoid italicising and bold type. If you want to indicate words as italicised, mark them with *\_Imperium Romanum\_*. If you want to use bold type, mark the respective text with **\*Introduction\***. These types can only be indicated in the web version, not in the email version.

### **Footnotes**

Please do not use your text-processing program's function for creating footnotes but number the notes in square brackets and add the references at the end of the text. Insert the numbers before commas<sup>[1]</sup>, directly after "quotations"<sup>[2]</sup>, and after full stops.<sup>[3]</sup> The references should be included under the headline "Notes:" at the end of the text. Leave one blank line between the text and notes, but no blank lines between the headline and first note or between the notes. When first referencing a title, include full bibliographic data; for further references, only use the author's name and a shortened title.

If you wish to include several references in one note, use semicolons to separate them.

All notes end with a full stop.

Only give one place of publication for each title.

*Back reference:*

Author, Short Title, p. 45

### ***Monographs:***

David Blackbourn, *The Conquest of Nature. Water, Landscape, and the Making of Modern Germany*, London 2006.

### ***Edited Books:***

Anthony King / Martin Henig (eds.), *The Roman West in the Third Century. Contributions from Archeology and History*, Oxford 1981.

### ***Journal articles:***

Alan Mayne, *Guardians at the gate: quarantine and racialism in two Pacific Rim port cities, 1870–1914*, in: *Urban History* 35 (2008), pp 255-274.

### ***Encyclopaedia articles:***

Günther J. Trittel, Art. „Bodenreform“, in: Wolfgang Benz (eds.), *Deutschland unter alliierter Besatzung 1945-1949/55*, Berlin 1999, pp. 105-108.

### ***Newspapers:***

Tony Judt, *French War Stories*, in: *The New York Times*, 19.07.1995, p. 31.

### ***Websites:***

Armin Nolzen, *Review of: Mary Fulbrook, Dissonant Lives. Generations and Violence Through the German Dictatorships*, Oxford 2011, in: *H-Soz-Kult*, < <http://hsozkult.geschichte.hu-berlin.de/index.asp?pn=rezensionen&id=16455>> (21.06.2012).

### ***Saving***

Please save your text in a usual text format (.doc; .txt; .rtf)

### ***Submission***

Please submit your text via email. We will acknowledge its reception.

*If you have any problems or questions, please do not hesitate to contact the respective review editor or H-Soz-Kult's editorial team: [hsk.rezensionen@geschichte.hu-berlin.de](mailto:hsk.rezensionen@geschichte.hu-berlin.de).*